

Teche Federal Bank

Job Description

Location:

Breaux Bridge

Job title:

Branch Sales & Service Manager

Type of position:

Full-time

Part-time

Contractor

Intern

General Description:

Opening at the Teche Federal Breaux Bridge branch location. Responsible for the day-to-date sales efforts and operations of the Breaux Bridge branch; includes assuring the branch operates within all policies and procedures. Promote the branch by servicing and developing relationships with existing customers and attracting new customers with both loan and deposit products. Develop, maintain, and sustain a sales and service culture within the branch. Achieve profitability goals as determined by Senior Management.

Qualifications:

High School diploma or equivalent required. 4 year degree in business administration or related field preferred. Six to ten years experience in a related field required. Management experience preferred. Must have the capacity to work under stress and handle difficult situations.

Contact:

Log on to www.teche.com to complete an application. Print and fax completed application to Adrienne Olivier (337) 359-1853.

Date posted:

3/19/2008

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Teche Federal Bank

Job Description

Location:

Franklin, New Iberia, Baton Rouge, Houma

Job title:

Branch Service Representative

Type of position:

Full-time

Part-time

Contractor

Intern

General Description:

Openings at Teche Federal branches in Franklin, New Iberia, Baton Rouge and Houma. In addition to the primary functions of the Teller and/or CSR this person will perform duties in line with that of an Assistant Branch Manager, which means this person will oversee all operational functions and supervise all teller transactions while providing and maintaining excellent customer service standards.

Qualifications:

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Teche Federal Bank

Job Description

Location:

Lafayette, New Iberia, Thibodeaux, Baton Rouge area

Job title:

Peak Time Tellers

Type of position:

Full-time

Part-time

Contractor

Intern

General Description:

Openings at Teche Federal branches in Lafayette, New Iberia, Thibodeaux, and Baton Rouge area. Teller responsibilities include providing quality customer service and handling all customer transactions accurately and efficiently. Candidate should have a proven record in providing excellent customer service and possess strong interpersonal skills to represent the Teche Federal Bank in a positive manner.

Qualifications:

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Teche Federal Bank

Job Description

Location:

New Iberia

Job title:

Service Bureau Coordinator

Type of position:

Full-time

Part-time

Contractor

Intern

General Description:

Opening at the Teche Federal New Iberia branch location. This position is responsible for assisting the information systems manager in all activities b/w the institution and outside data processing systems.

Qualifications:

Basic knowledge of banking with 2-3 years experience and a working understanding of accounting principles required. Eighteen months experience and a basic understanding of the FISERV IRFS (loan) or comparative System and Customer file system required. Must possess good customer relation skills, interpersonal skills, organizational, and communication skills.

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Teche Federal Bank

Job Description

Location:

New Iberia

Job title:

Mortgage Loan Processor I

Type of position:

Full-time

Part-time

Contractor

Intern

General Description:

Opening at the Teche Federal New Iberia branch location. This position is responsible for Processing Mortgage Loan files and preparation of loan files for underwriting. Also responsible for all construction loans (new construction, improvements, additions and repairs) from time of closing until all funds are disbursed. Reviews of site surveys for possible encroachment problems.

Qualifications:

High School Diploma or equivalent required. Minimum two years previous experience processing loans. Must possess general knowledge of computer operations, good communication skills, organizational, mathematical and time management skills. Must perform detailed tasks with accuracy.

Contact:

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3/19/2008

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Teche Federal Bank

Job Description

Location:

Baton Rouge area

Job title:

Regional Sales Manager

Type of position:

Full-time

Part-time

Contractor

Intern

General Description:

Opening at the Teche Federal Baton Rouge area branch location. This position's primary role is to improve bank performance through managing the retail lending staff and function of the bank, as well as acting as Sales Manager for the staff's overall sales efforts.

Qualifications:

A four-year degree in related area of study or significant related business experience. Five years experience in the areas of the essential duties for the position of significant related field. Five years of business unit management, including personnel, budget, and job function.

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Date posted:

3/19/2008

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Teche Federal Bank

Job Description

Location:

Lafayette, Houma

Job title:

Mortgage Loan Officer - Posted 3/19/2008

Type of position:

Full-time

Part-time

Contractor

Intern

General Description:

Openings at Teche Federal branches in Lafayette and Houma. Generate residential real estate Mortgage loan business; interview real estate mortgage loan applicants; explain mortgage loan programs and obtain information for mortgage loan applications.

Qualifications:

High School Diploma or equivalent required. Bachelor degree in business or finance preferred. Minimum of one to two years experience in real estate lending required.

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